

CONSTITUTION

ASSOCIATION OF INFORMATION TECHNOLOGY PROFESSIONALS OF BOISE STATE UNIVERSITY

ARTICLE I - Name

The name of this organization shall be Association of Information Technology Professionals (AITP) of Boise State University.

ARTICLE II - Purpose

The purpose[s] of this organization shall be:

- A. To develop a better understanding of the nature and functions of information systems.
- B. To promote sound general principles in information systems and to study technical methods with a view to their improvement.
- C. To study equipment related to information systems
- D. To disseminate generally, by all appropriate means, all fundamentally sound principals and methods of information systems.
- E. To supply to its members information of the most current methods, and assist them in solving their individual problems.
- F. To foster among students a better understanding of the vital business role of information systems, the proper relationship of information and the necessity for a professional attitude among information system professionals in their approach to an understanding and application of the principals underlying the science of information systems.

ARTICLE III - Affiliation

Section 1 This organization shall operate according to the regulations and policies of Boise State University, and of the Constitution of the Associated Students of Boise State University, and in compliance with all local, state, and federal laws.

Section 2 This organization shall adhere to the regulations and Constitution of the national organization of the Association of Information Technology Professionals that do not conflict with the regulations and policies of Boise State University or with the Constitution of the Associated Students of Boise State University.

ARTICLE IV - Nondiscrimination

This organization shall not discriminate on the basis of age, race, color, religion, gender, national origin, ancestry, disability, veterans status, or political affiliation.

ARTICLE V- Membership

Section 1 The President of this Chapter must be a full-fee paying student of Boise State University.

Section 2 All remaining officers and voting members of this organization shall be fee-paying undergraduate or graduate students of Boise State University, carrying a minimum of 3 credit hours. Members of this organization shall be voluntary participants in the organization's activities.

Section 3 Associate members will be faculty, staff, or part-time students at Boise State University. Associate members shall not be able to vote or hold office.

Section 4 At least 51 % of the total membership shall be fee-paying students of Boise State University, maintain a minimum of 3 credit hours and be in compliance with all BSU policies.

ARTICLE VI - Removal of Members

Section 1 Grounds for removal: Any member not fulfilling the requirements as outlined in this Constitution or in the Bylaws of this organization to the satisfaction of the voting membership or violating Boise State University policy or the Student Code of Conduct may be removed from membership. A [2/3] majority vote of the total voting membership shall be required for removal of any member. ((Size of majority vote must be consistent with voting percentages section, Article VII, Section 2.))

Section 2 Notice of charges: The motion to remove a member from this organization must be presented in writing to the total voting membership [at least 2 weeks] before the meeting at which the removal will be voted on.

Section 3 Right to a fair hearing: The member subject to removal shall have the right to present his/her case to the membership at the meeting in which the voting for removal is to take place.

Section 4 Right to appeal: Appeals relating to the removal of members shall be done through the ASBSU Judiciary. Appeals must be made within [2 weeks] after the vote for removal has taken place.

Section 5 Form of vote: All voting under this Article shall be done by (secret ballot, voice vote, show of hands or e-mail.)

ARTICLE VII - Meetings

Section 1 Quorum: To conduct business, 25% of the total voting membership must be present at the meeting. For general elections, 25% of the total voting membership must be present. For special elections two-thirds of the voting members must be present.

Section 2 Voting percentages: Motions dealing with amendments and the removal of officers or members will require a 2/3-majority vote of the total voting membership. All other motions will require a simple majority vote of the quorum to pass.

Section 3 Parliamentary authority: The Constitution of this organization shall be the supreme authority in parliamentary procedure at all meetings. The Bylaws of this organization, if and when they exist, shall be the next highest authority.

Section 4 Frequency of meetings: This organization shall meet at least two times each semester. The President or 2/3 majority of the total voting membership may call emergency meetings. Written notice shall be given to all members at least 5 days prior to emergency meetings.

ARTICLE VIII - Elections

Section 1 Types of elections: General elections will be held to replace officers whose terms are due to expire. Special elections shall be held when an office is vacated in midterm.

Section 2 Nomination of candidates: A candidate for office must be nominated by a voting member during the March or October meeting in the case of general elections or during the week prior to special elections.

Section 3 Time of elections: General elections shall be held during April for President and Treasurer and during November for Vice President and Secretary. Special elections will be held as needed.

Section 4 Form of vote: Voting under this Article shall be by secret ballot or e-mail.

ARTICLE IX - Officers

Section 1 Elected Officers: The officers of this organization shall consist of the following positions:

- A. A President
- B. Vice President
- C. Secretary
- D. Treasurer

Section 2 Qualifications: The President of this Chapter must be a full-fee paying student at Boise State University, and must maintain a minimum 2.5 cumulative GPA. All remaining officers must be fee-paying students at Boise State University, carry a minimum of 3 credit hours and must maintain a minimum of 2.5 cumulative GPA.

Section 3 Term of Office: An officer shall serve for one calendar year from the time of installation in office, or until a predecessor is appointed. The terms President and Treasurer will begin on the last day of Spring semester and the terms of the Vice President and Secretary will begin in on the last day of Fall semester.

Section 4 Duties of Officers:

A. President

1. The President must report to the Student Activities office within two weeks after the beginning of the Fall Semester with names of all officers and other information that the Student Activities staff request.
2. The President shall be responsible for writing the Bylaws of this organization and presenting them for approval at the general meeting.
3. The President shall be responsible for presiding at the meetings, convening such special meetings as may be necessary and convening executive officer sessions when needed.

B. Vice President

1. The Vice President shall preside in the President's absence and generally shall have the responsibility for planning and coordinating Student Chapters programs for the year. If a program committee is formed, the Vice President shall chair the committee or appoint a committee chair.

C. Secretary

1. The Secretary shall keep records and handle any official correspondence which may be necessary. Minutes of all business meeting and executive officer sessions should be prepared, distributed and filed for future reference.

D. Treasurer

1. The Treasurer shall be responsible for handling of all funds for the organization., and shall be responsible for all financial transactions, including submitting names and fees for members to National Headquarters.

ARTICLE X – Executive Committee

Section 1 Responsibility: Management of this organization shall be vested in an Executive Committee responsible to the entire membership to uphold this constitution.

Section 2 Membership: Membership shall consist of President, Vice President, Secretary, Treasurer.

Section 3 Meetings: The Executive Committee shall meet at least 4 times a semester to organize and plan future activities and agenda items for meetings.

Section 4 Quorum: A quorum of this committee shall consist of 3 members.

ARTICLE XI - Removal of Officers

- Section 1 Grounds for removal: Any officer not fulfilling his/her duties as outlined in this Constitution Article VIII, Section 3 or in the Bylaws of this organization to the satisfaction of the voting membership or who has violated a University policy or the Student Code of Conduct, may be removed from office. A 2/3-majority vote of the total voting membership shall be required for removal of any officer.
- Section 2 Notice of charges: The motion to remove an officer from his/her position must be presented in writing to the total voting membership at least 2 weeks before the meeting at which the removal will be voted on.
- Section 3 Right to a fair hearing: The officer subject to removal shall have the right to present his/her case to the membership at the meeting in which the voting for removal is to take place.
- Section 4 Right to appeal: Appeals relating to the removal of officers shall be done through the ASBSU Judiciary. Appeals must be made within 2 weeks after the vote for removal has taken place.
- Section 5 Form of vote: All elections under this Article shall be done by secret ballot or e-mail.

ARTICLE XII - Advisor

- Section 1 Selection: This organization shall annually designate an Advisor(s) at the time of the regular organization elections. Said Advisor(s) shall have no voting privileges.
- Section 2 Duties: The Advisor(s) shall assist the Treasurer and the President in preparation of requests for funding from the Associated Students of Boise State University, and shall sign said requests. The Advisor(s) shall consult with the officers about the organization's activities in compliance with University Policies.

ARTICLE XIII - Financial Support

The finances of this organization will come from fund raising projects, individual contributions, dues, the Associated Students of Boise State University and/or from Boise State University, when appropriate.

ARTICLE XIV- Amendments

- Section 1 A proposal to amend this Constitution must be presented to the total voting membership in the form of a written motion at least 7 days before it is to be voted on.
- Section 2 A proposed amendment must be adopted in accordance with Article VII, Section 2 and amendments to this Constitution must be approved by the Associated Students of Boise State University Judiciary to become effective.

ENACTMENT:

Approved by ASBSU Judiciary on 5-1-97

By a vote of 5-0-0

(Revised - 06/84)	(Revised - 10/89)	(Revised - 11/94)
(Revised - 03/85)	(Revised - 10/90)	(Revised - 02/95)
(Revised - 05/85)	(Revised - 11/90)	(Revised - 04/96)
(Revised - 03/87)	(Revised - 02/91)	(Revised -04/97)
(Revised - 04/88)	(Revised - 09/91)	